

**BOARD OF DIRECTORS MEETING  
October 1, 2015**

**MINUTES**

On October 1, 2015, EDUCATION CONNECTION's Board of Directors held a meeting during which a quorum was present. President Chris Sanders called the meeting to order at 7:05 PM and recorded the following members in attendance:

**1. Roll Call:**

Name (District):	Tom Brodnitzki, Barkhamsted	Gary Waugh, Litchfield
	Michelle Ku, Newtown	Karen Kulesa, Plymouth
	Chris Sanders, Region 6	Deb Bell, Region 7
	John Kissko, Torrington	Janelle Wilk, Watertown

**EDUCATION CONNECTION**

**Personnel:** Danuta Thibodeau, Executive Director  
Jonathan P. Costa Sr., Director of School/Program Services  
Rob Parenti, Director of Business Operations and Special Services  
Tom Jokubaitis, Cooperative Educational Services (CES)  
Salvatore Corda, Cooperative Educational Services (CES)  
Joyce DeAngelo, Board Clerk

**2. Approval of September 3, 2015 Minutes:**

Upon motion by John Kissko, duly seconded by Gary Waugh, the Board approved the minutes for the September 3, 2015 meeting with 6 in favor and 2 abstentions.

**3. Questions and Comments from the Public: None**

**4. Communications:**

a) Written:

Dani passed around the Board Communications. She highlighted the letter from Dun & Bradstreet reporting our excellent credit score.

b) Grant Awards Report:

Dani acknowledged two (2) grant awards. Detailed grant award information was included in the Board packet.

**5. Old Business:** None

**6. New Business:**

a) Presentation: 2015 Annual Report

Dani presented the 2015 Annual Report to the Board. She briefly highlighted our program offerings, governing board, organizational structure and the User Services Matrix. A copy of the report was distributed to each board member.

In addition, Dani distributed to the Board copies of our Professional Development Offerings 2015 brochure, our member district calendar and the Foothills Adult & Continuing Education Fall 2015 catalog.

b) Action Item: Appointment of Search Committee

The first step in the search process for a new Executive Director is for the Board of Directors to appoint a search committee. Given that the Board of Directors is the governing body of EDUCATION CONNECTION and the Executive Director reports directly to the Board of Directors, it is appropriate that the Board of Directors serves as the Search Committee.

Upon motion by Gary Waugh, duly seconded by Janelle Wilk, the Board of Directors appointed itself as the Search Committee for the new Executive Director with 7 in favor and 1 abstention.

c) Approval: Personnel Report 8/8/15 – 9/18/15

Upon motion by Deb Bell, duly seconded by John Kissko, the Board unanimously approved the Personnel Report as submitted.

**7. Adjournment**

Upon motion by John Kissko, duly seconded by Deb Bell, the meeting was adjourned at 7:15 PM.

*Minutes recorded by:  
Joyce DeAngelo, Board Clerk*

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Deb Bell, Secretary