

BOARD OF DIRECTORS MEETING
April 4, 2019

MINUTES

On April 4, 2019, EdAdvance’s Board of Directors held a meeting during which a quorum was present. President Chris Sanders called the meeting to order at 7:00 PM and recorded the following members in attendance:

1. Roll Call:

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|------------------|---------------------------|-------------------------|
| Name (District): | Melissa Miller, Colebrook | Lynn Stone, Litchfield |
| | Melissa Johnson, Plymouth | Chris Sanders, Region 6 |
| | Deb Bell, Region 7 | John Kissko, Torrington |

EdAdvance

Personnel: Jonathan Costa, Assistant Executive Director
Richard Carmelich, III, Chief Operations Officer
Mary Bevan, Chief Grants & Development Officer
Devonna Dunlap, Marketing & Communications Coordinator
Joyce DeAngelo, Board Clerk

Guests: Patrice McCarthy, CABE

2. Approval of March 7, 2019 Minutes:

Upon a motion by Melissa Miller, duly seconded by Deb Bell, the Board approved the minutes of the March 7, 2019 meeting with 4 in favor and 2 abstentions.

At this time Board President Chris Sanders welcomed Patrice McCarthy, CABE, to the meeting.

3. Questions and Comments from the Public: None

4. Communications:

a) Written:

- ✓ Jonathan passed around the Board Communications and shared an article in the Republican-American reporting EdAdvance’s interest in purchasing the vacant Main Street School in Plymouth.
- ✓ In response to the recent articles that appeared in the local media referencing the ACCESS North program, Jonathan shared the letter Jeff sent to the parents of our ACCESS North students.

5. Old Business: None

6. New Business:

- a) Presentation: Agency Communications Plan – Mary Bevan and Devonna Dunlap

Mary Bevan and Devonna Dunlap shared the 2019-2020 EdAdvance Communications Plan with the Board. They also showed a 2-minute digital video entitled “Why Join the EdAdvance Team?” designed as a hiring recruitment asset. The ability to create similar professional marketing and communications videos is also available to districts at a highly reduced rate from similar full-service video production services.

- b) Presentation: Patrice McCarthy from the CT Association of Boards of Education (CABE)

Patrice McCarthy gave a brief legislative update. She handed out a packet which included background information on the recent discussions of regionalization and shared services occurring in the legislature. In addition, the packet also included the CABE Education Bill Tracking results where Patrice highlighted several bills that may be of interest to the RESCs. A discussion and question and answer period followed.

- c) Action Item: Approval of Nonprofit Grant Program Head Start Grants

Upon a motion by Melissa Miller, duly seconded by Lynn Stone, the Board of Directors unanimously approved of EdAdvance and its Executive Director to execute and deliver two Nonprofit Grant Program grant awards.

- d) Action Item: Approval of the Appointment of a new Head Start Director

Upon a motion by Melissa Johnson, duly seconded by Melissa Miller, the Board of Directors unanimously approved of EdAdvance’s appointment of Carmella Galipault as Head Start: Prenatal to Five Director effective July 1, 2019.

- e) Approval: Board Meeting Schedule for FY 2019-2020

Jonathan presented the FY 2019-2020 Board Meeting Schedule to the Board.

Upon a motion by John Kissko, duly seconded by Lynn Stone, the Board unanimously approved the meeting schedule for FY 2019-2020 with the amended correction to the exception statement to reflect “with the exception of August and January, which will be on the second Thursday.”

- f) Approval: Personnel Report – March 2019

Upon a motion by Lynn Stone, duly seconded by Melissa Johnson, the Board unanimously approved the Personnel Report for March 2019 as submitted.

7. Reports/Updates

- i. School/Program Services – *Jonathan P. Costa, Sr.*

- ✓ Jonathan reported that we submitted a Curriculum Revision Proposal to New Haven that was not accepted; however, a Curriculum Revision Proposal was also submitted to New Britain and that plan has been accepted. Work will shortly begin for that district.

- ✓ Announced that we have received 83 scholarship applications; scoring will now begin, and the winners will be announced next month.
- ✓ Our Department of Public Health Tobacco Grant has been renewed for \$70,000.
- ✓ The state allocation for Minority Teacher Recruitment (MTR), which was just approved two weeks ago, is for the RESC Alliance in the amount of \$265,000. EdAdvance's portion will be \$39,500.
- ✓ LiveBook is sponsoring a program that will provide analysis of PSAT and SAT data for districts. The data will be analyzed and given back to the district through a unique URL with no identifying student information, so student privacy is not exposed in any way. Jonathan reported that he will share this information at the Curriculum Council meeting scheduled for next week.

ii. Business and Operations – *Rich Carmelich*

Rich reported:

- ✓ The Plymouth Town Council approved the Mayor of Plymouth to enter into an agreement with EdAdvance to purchase the Main Street School for the price of \$400,000; in addition, a \$50,000 economic grant has been approved, which will have the impact of reducing the actual sale price by that amount.
- ✓ He and Jeff met with the Commissioner of the Department of Administrative Services. They were thrilled with what we were looking to do for our districts. They are very interested in providing us resources for reimbursable expenses similar to what districts receive when they initiate construction projects; they would like to use EdAdvance as an example of what regionalization and shared services can look like. Their feedback was very positive; we will be meeting again with them on May 20. They want to move us up on the School Building Priority List to this year. If that should happen, Rich explained to the Board, that it is likely that we will have resolutions to be approved by the Board at the May meeting in order to move the process along.

8. Adjournment

Upon a motion by John Kissko, duly seconded by Melissa Miller, the meeting adjourned at 8:20 PM.

Minutes recorded by:
Joyce DeAngelo, Board Clerk

Deb Bell, Secretary