



BOARD OF DIRECTORS MEETING
November 7, 2019

MINUTES

On November 7, 2019, EdAdvance's Board of Directors held a meeting during which a quorum was present. President Chris Sanders called the meeting to order at 7:00 PM and recorded the following members in attendance:

1. Roll Call:

Name (District):	Lynn Stone, Litchfield	Dominic Cipollone, New Fairfield
	Michelle Ku, Newtown	Chris Sanders, Region 6
	Deb Bell, Region 7	Jennifer Pote, Region 12
	John Kissko, Torrington	

EdAdvance

Personnel: Jeffrey Kitching, Executive Director
Richard Carmelich, III, Chief Operations Officer
Joyce DeAngelo, Board Clerk

2. Approval of September 5, 2019 Minutes:

Upon a motion by John Kissko, duly seconded by Michelle Ku, the Board approved the minutes of the September 5, 2019 meeting with 7 in favor and 0 abstentions.

3. Approval of October 3, 2019 Minutes

Upon a motion by Dominic Cipollone, duly seconded by Deb Bell, the Board approved the minutes of the October 3, 2019 meeting with 7 in favor and 0 abstentions.

4. Questions and Comments from the Public: None

5. Communications:

a) Written:

Jeff passed around the Board Communications. He:

- ✓ highlighted a response letter from Department of Rehabilitation Services.
- ✓ referenced an article in Education Week quoting Tracey Lay, our Chief Talent and Collaboration Officer.

- ✓ referenced an article where Anne Giordano was quoted in the SchoolHouse Connection publication, a national non-profit organization working to overcome homelessness through education.
- ✓ announced that on December 12th we will be hosting the annual Northwestern Connecticut Legislative Breakfast at our Partnership Learning Academy in Plymouth. A similar breakfast is being planned for the southern region as well.

6. Old Business: None

7. New Business:

a) Action Item: Adult Education Policy

Upon a motion by Lynn Stone, duly seconded by John Kissko, the Board of Directors unanimously approved of EdAdvance's policy that codifies the agency's statutory responsibilities in the provision of Adult Education services in the region.

b) Presentation/Approval: Proposed EdAdvance Membership Dues for FY 2020-2021

Jeff shared the proposed membership dues for FY2020-2021. He reviewed the history of the annual dues structure. This year's proposed dues are based on 2019-2020 enrollment figures provided by the Connecticut State Department of Education's Grade by District Report.

Upon a motion by Michelle Ku, duly seconded by Deb Bell, the Board of Directors unanimously approved the EdAdvance Membership Dues for FY 2020-2021.

c) Approval: 2019-2020 Agency Budget

Upon a motion by John Kissko, duly seconded by Michelle Ku, the Board of Directors unanimously approved the 2019-2020 budget.

d) Discussion: December Board of Director's Meeting

Jeff reported that there is nothing on the horizon for the December meeting and after some discussion, the Board agreed that the December meeting be cancelled. At this time, the next scheduled meeting will be January 9, 2020.

e) Approval: Personnel Reports for September and October 2019

Upon a motion by Lynn Stone, duly seconded by Michelle Ku, the Board unanimously approved the Personnel Reports for September and October 2019 as submitted.

8. Reports/Updates

i. Executive Director's Report – *Dr. Jeffrey Kitching*

Jeff reported:

- ✓ Congresswoman Johana Hayes will be here on Friday, November 8. Students from the Foothills Adult Education program will share their stories and experiences of how adult education impacts their lives and their communities.

- ✓ The RESC Alliance is lobbying early for the legislature to include a line item in the State budget for RESCs. The RESC Alliance is developing regional proposals to present to the legislature in support of the line item. These proposals will be cost effective for the districts and the State. The proposals will look to provide regional solutions to special education services for districts at a much lower cost than if purchased on their own.

ii. Business and Operations – *Rich Carmelich*

- ✓ Rich reported that our transportation department has nearly doubled in size, and with other pending personnel changes, we decided it was time to restructure/reorganize the department. Bert Hughes will continue in the department and head up the sales and fleet management. We have hired Michael LoRosso, a retired Waterbury school administrator with over 20 years' experience and excellent operation skills, to serve as the new Director of Transportation. With his background, we look forward to streamline processes and implement new procedures.

9. Adjournment

With the agenda completed and no further business to discuss, President Chris Sanders adjourned the meeting at 8:30 p.m.

*Minutes recorded by:
Joyce DeAngelo, Board Clerk*

Deb Bell, Secretary